

SMALL VEHICLE REQUEST

Person Requesting Vehicle _____

Person(s) Who Will Drive The Vehicle _____

Date & Time Vehicle Will Be Picked Up _____

Date & Time Vehicle Will Be Returned _____

Destination _____

Purpose _____

How Many Going? Adults _____ Students _____ Equipment _____

4204-R-229.00 Hours of Service for School Transportation Vehicle Operators

229.01 The school transportation vehicle operator, including small vehicle operators, shall not drive nor shall the school district/service provider permit or require an operator to drive:

- (a) In excess of 10 hours or after being on-duty 14 hours until completing 10 hours off duty. This would include on-duty time for all employers. Ten hours off duty may be consecutive or accumulated in two or more periods of off duty time with one period having a minimum of 6 consecutive hours off duty.
- (b) After being on-duty for more than 70 hours in any seven consecutive days.
- (c) The operator shall document that they are in compliance with this section, Hours of Service.
- (d) An operator's daily log shall be completed for the trip in the operator's own handwriting, when the trip requires a scheduled or unscheduled overnight stay away from the work reporting station.

229.02 No school transportation vehicle operator shall transport students, nor shall the school district/service provider require the operator to transport students, while the operator's ability or alertness is so impaired, through fatigue, illness or any other cause, as to make it unsafe for the operator to transport students.

Your signature below indicates that you will perform daily vehicle inspections as you were trained and will not exceed the 10 & 14 hours of service law.

SIGNATURE

DATE

APPROVAL

BUILDING ADMINISTRATOR

DATE

TRANSPORTATION DIRECTOR

DATE

Assigned Vehicle(s) # _____

Revised 3/13